

## **PROTECTION CONCEPT**

of the Swiss Museum of Finance regarding "Covid-19".

Responsibility: Andrea Weidemann, Director of the Museum of Finance. Status: 29.9.2020

### **Introduction**

Based on the specifications of the Federal Office of Public Health (FOPH) and the official directives on health protection at work, the Association of Museums in Switzerland (VMS) has drawn up a rough concept for the museum sector. The museums take this rough concept and the official directives as a basis for developing their individual protection concept.

### **Protection concept**

The protection concept of the Swiss Museum of Finance ensures that the following requirements are met:

#### **1. Hand hygiene**

- 1.1 Disinfectants are available for visitors at the entrance to the museum and at the cash desk. Washing facilities with water and soap as well as paper towels are available in the toilets.
- 1.2 Touchscreens and interactive elements in the exhibition can be operated via touchpen (ballpoint pen with touchpoint). These are given to visitors free of charge at the cash desk and may be kept.
- 1.3 Audio stations can be operated with own or original packed headphones. The latter are given to visitors free of charge at the cash desk and may be kept.
- 1.4 The Swiss Museum of Finance has a free app with an audio guide that visitors can download to their personal smartphone. The app also contains all the room texts.
- 1.5 Newspapers and brochures will be removed. The guestbook of the Finance Museum is currently not available.
- 1.6 We ask our visitors to make cashless payments as far as possible (we accept all major Maestro and credit cards, as well as Twint).

1.7 The protection concept of Migros applies to Café West.

## **2. Keep your distance and wearing a mask**

- 2.1 Wearing of a protection mask in the Museum as well as in the buildings of SIX – where the Swiss Finance Museum is located - is mandatory for all visitors over 12 years. So you have to wear a mask while crossing the lobby, be on Café West or using the toilet. At the moment, there is no obligation to wear a mask in the museum.
- 2.2 Various markings are affixed to ensure compliance with the recommended distances.
- 2.3 The area in front of the museum's ticket office is marked accordingly so that visitors can keep their distance.
- 2.4 Employees at the cashier/reception desk are separated from visitors by a plexiglass wall.
- 2.5 Only a limited number of people are allowed into the museum: one person per 10m<sup>2</sup>, i.e. a total of 30 people at a time on the exhibition area.
- 2.6 Distance markers are placed on the seats in the exhibition.
- 2.7 The Swiss Museum of Finance is open from Monday to Friday, from 10 a.m. to 7 p.m. The opening on Monday and in the evening hours allows a maximum distribution of visitors.
- 2.8 Visitors move within the exhibition on a predetermined tour. The start is clearly signalled at the entrance.

## **3. Cleaning**

- 3.1 Frequently touched surfaces such as trays are regularly cleaned during opening hours by trained cleaning personnel.
- 3.2 The toilet facilities are regularly cleaned and disinfected.
- 3.3 The ventilation system of the Swiss Museum of Finance provides a permanent exchange of air.

3.4 Waste bins are emptied regularly.

#### **4. Persons with Covid-19**

- 4.1 Employees who show symptoms of illness are instructed to stay at home and to follow the (self-)isolation rules of the FOPH.
- 4.2 Visitors with symptoms of illness are requested to refrain from visiting a museum. In case of suspicion on site, they will be sent home immediately.

#### **5. Guided tours**

- 5.1 Public guided tours without registration will not be conducted until further notice. Exceptions are public guided tours announced on the website upon registration.
- 5.2 Private guided tours will be offered again from 10 July. Please note the following:
  - 5.2.1 In order to ensure that the rules of distance are observed, the size of groups will be limited to a maximum of 15 persons per group until further notice.
  - 5.2.2 If the group is larger, two parallel guided tours will be organized and charged. However, the maximum number of visitors and guides is limited to 30 persons, otherwise wearing a protection mask and register contact data is mandatory.
  - 5.2.3 Private guided tours will only take place upon prior written registration. The organizer guarantees to have the contact details of all participants for reasons of traceability.
  - 5.2.4 Guided tours are paid on site and cashless.

- 5.2.5 If the participants do not observe the distance rules during the tour, the guide is entitled to cancel the tour.

## **6. Information**

- 6.1 Visitors are informed about the security concept and the measures taken via the website of the Museum of Finance ([www.finanzmuseum.ch](http://www.finanzmuseum.ch)).
- 6.2 Protective measures in accordance with the FOPH are clearly visible at the entrance and at the ticket office.